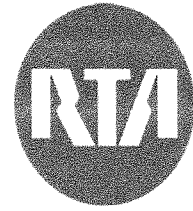




**CITY OF CLEVELAND**  
Mayor Justin M. Bibb



**CITY OF CLEVELAND**

***RTA Commuter Advantage Program***

(Sponsored by the Greater Cleveland Regional Transit Authority)

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The Greater Cleveland Regional Transit Authority *Commuter Advantage Program* presents a unique opportunity for City of Cleveland employees to enjoy an added discount on public transportation fares. Additionally, beginning May 2025, the City will begin subsidizing the cost of passes for employees, as outlined below.

**Average Employee Savings, Transit vs. Driving**

- Annual Savings with Commuter Advantage: FICA of 7.65 percent, Federal income taxes and State income taxes
- Parking Fees Avoided

**Other Employee Benefits of Public Transit**

- Enhances environmental quality
- Saves energy
- Reduces traffic congestion
- Arrive at work less stressed out
- More time during the daily commute to read, think, and plan for the day ahead
- Increases disposable income and buying power, thereby stimulating the local economy with no increase in compensation

**Discounted/Supplemented Pass Types**

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<u>Pass Type</u>	<u>Discounted Price</u>	<u>City Subsidy</u>	<u>Payroll Deduction</u>
Senior/Disabled Pass	\$48.00	\$47.00	\$1.00
Combined Express/Local Pass	\$95.00	\$76.00	\$19.00
Paratransit Pass	\$110.00	\$76.00	\$34.00

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**Guaranteed Ride Home**

Riders participating in Commuter Advantage receive a guarantee. If an employee must leave work early to address a family emergency, or has to stay late to get that important proposal out on time, RTA guarantees a ride home - by bus, cab, or special dispatch vehicle.

Employees in Commuter Advantage are provided a toll-free number to RTA's emergency dispatch operations. If no RTA vehicles are in the area, a cab can be used, and RTA will reimburse the rider up to \$35. This service is available throughout the year, and can be used up to four (4) times; providing employees with the peace of mind that they will not be stranded when the unexpected happens.



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**CITY OF CLEVELAND**  
***RTA Commuter Advantage Program Enrollment Form***  
(Sponsored by the Greater Cleveland Regional Transit Authority)

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Employee Name: \_\_\_\_\_ ID#: \_\_\_\_\_  
Dept. /Division: \_\_\_\_\_ Work Location: \_\_\_\_\_  
Work Telephone # \_\_\_\_\_ Cell Telephone #: \_\_\_\_\_

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**(All Employees enrolling in the RTA Commuter Advantage Program must complete this section)**

I understand that by signing and submitting this enrollment form, I am making a binding agreement to secure an RTA commuter advantage pass. I further understand that this reduction in my compensation under this agreement will be in addition to any deductions pursuant to other agreements, garnishments, employment taxes and/or benefit plans etc. I understand certain employment taxes, if applicable, may not be paid on my deductions to purchase a transit pass.

I authorize pre-tax payroll deductions (1<sup>st</sup> Pay of Each Month) for the RTA Commuter Advantage Program as follows:

- \$1.00 a month for Senior/Disabled Pass**
- \$19.00 a month for a Combined Express/Local Pass**
- \$34.00 a month for Paratransit Pass**

New enrollment forms must be received by the end of the month prior to the month in which the deduction will be withheld. Monthly passes will be distributed the following month after the deduction was made. (Example: a December deduction will be for a January pass). Passes will be distributed with paychecks on the last pay date each month.

I, \_\_\_\_\_ elect to voluntarily enroll in the RTA Commute Advantage Program.

\_\_\_\_\_  
Employee Signature                      Date

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**Participation in this program will continue unless discontinued, in writing, by the employee.**

In order to discontinue participation in the RTA Commuter Program, the employee must complete the following section.



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I understand that by signing and submitting this section, my participation in the RTA Commuter Advantage Program will cease effective \_\_\_\_\_.

**Forms must be received by the end of the previous month in order for the payroll deductions to be discontinued for the subsequent month. Amounts withheld before discontinuation are not subject to refund and will result in a delay of one full month until discontinuation takes effect.**

I, \_\_\_\_\_ elect to voluntarily discontinue my enrollment in the RTA Commuter Advantage Program.

\_\_\_\_\_  
Employee Signature                      Date

Please forward this completed form to enroll or discontinue participation to HR Fiscal Manager, Tara Schuster at [tschuster@clevelandohio.gov](mailto:tschuster@clevelandohio.gov) or by fax at 216-664-3489. Questions please call 216-664-7250.